## Mediator, Workplace Consultant / Conflict Management / Trainer/Facilitator

Highly skilled trauma-informed professional, dedicated to providing ADR services to diverse client populations in one-on-one and/or group settings, incorporating anti-oppressive, neuro-inclusive, psychosocial, and cultural competency. Core beliefs in personal integrity and reliability, enhancing the ability to quickly establish rapport, trust, and relatability with client issues; strong understanding of confidentiality and ethical dilemmas that may arise when working with clients, staff, and other departments/agencies. Superior analytical and decision-making skills, reflecting flexibility and adaptability. Effective motivator, communicator, and facilitator with the ability to manage all types of personalities while diffusing stressful situations, proactively resolving issues within organizational resilient frameworks. Provide advice/recommendations to external stakeholders, providers, management, and other departments while complying with federal legislation, associated policies, and guidelines. Consistently recognized for the ability to establish and maintain solid relationships with external stakeholders and for developing community capacity and restoring relationships.

## **CORE COMPETENCIES & SPECIALITIES**

- Workplace
   Psychological Health & Safety Analyst
- Workplace Assessment & Restoration
- Workplace Dispute Resolution/Mediation
- OHS, Accommodations, Disability Assessment & Evaluation, RTW
- Trauma-Informed / Resiliency International Workshop Facilitator

- Adjudication/Financial Decision Making
- Resiliency & High Complex, Conflict Specialist
- Alternative Dispute Resolution Workshop and Theory
- Detailed & Comprehensive Report Writing
- Risk Assessment, Management & Policy Review

- ISO PHS Workplace
- Trauma Responder
- Investigations
- Policy Research/Review
- Program Development
- Critical Incident Stress Management
- Keynote Speaker

#### **EDUCATION/CERTIFICATIONS/DESIGNATIONS**

Graduate Certificate in Organisational Resilience, Risk and High Reliability
July 2025 completion date

## **Outsmarting Implicit Bias**

Harvard Open University, 2025

#### **Neurodiversity In the Workplace**

Athabasca University, 2025

#### **Registered Presilience Practitioner (RPP)**

R2 Risk Consultants, Sydney, Australia, 2024

Private Security and Investigative Services Branch – Workplace Private Investigator Ministry of The Solicitor General Ontario

## Flourish Psych Health & Safety Risk Management Framework

Flourish Australia, 2024

## Osgoode Certification in Workplace Mental Health Law

Osgoode Hall Law School / York University, 2024

## ISO 45003 International Standards Organization Psychological Health & Safety In the Workplace BSI Canada, 2023

## Certified & Accredited Diversity Mediator/Facilitator

Diversified Dispute Resolution Institute of Canada

#### Road to Mental Readiness Train the Trainer Level 2

Canadian Institute for Public Safety Research and Treatment

## Certified Psychological Health and Safety Advisor

Canada Mental Health Association

#### **Certified Civil Procedure Workshop for Non-Lawyer Mediators**

ADR Institute of Ontario

#### **Qualified Mediator**

ADR Institute of Canada

#### **Executive Certificate in Conflict Management**

Stitt Feld Handy Group and Windsor Law School, Toronto, Ontario

## Advanced Workplace Restoration and Work Force Analyst (WFA) Designation

Workplace Fairness Institution, Toronto, Ontario

#### **Bachelor of Social Work**

University of Victoria, Victoria, British Columbia

#### **Bachelor of Arts**

University of Manitoba, Winnipeg, Manitoba

## MEMBERSHIPS/ASSOCIATIONS/VOLUNTEER

#### Canadian Association of Threat Assessment Professionals

2024 - current

(CATAP) Canada

## Vice President of the Halton Community Conflict Resolution Center (CCRS Halton)

2024 -current

#### Founding Member, Resiliency Think Tank

2021 - current

## Board of Directors of ADR Ontario (retired) & Co-Chair of the Professional Development Committee

2019 - current

Member of Advisory Committee for ADR for the National Human Rights Commission of Korea (one of three delegates)

## Diversified Dispute Resolution Centre of Canada – Advisory Committee/Trauma-Informed Mediator 2021- current

#### **Durham College Program - Advisory Committee**

2022- current

#### PROFESSIONAL DEVELOPMENT

- Joint Learning Program, OHS, Employee Rep, Public Service of Canada, 2022
- Promoting Psychological Safety, Canada Innovation Centre For Promoting Mental Health In the Workplace, 2022
- Mental Health First Aid, CMHA, 2021
- Workplace Violence & Harassment and the New Legislation, 2021
- Leadership Communication Expos, Relationship Revolution (Conflict), 2021
- Rapid-Fire Conference on Investigative Interviewing, Police Science Dr., 2021
- Workplace Investigations and Your Home Long Term Care, Koster Consulting, 2021
- Services and Supports for People Affected by Military Sexual Misconduct (MSM) and Military Sexual
   Trauma, Canadian Military Sexual Trauma Community of Practice, 2021
- PEACE Interviewing Framework, Workplace Institute 2020
- Effective Report Writing For Investigations, Workplace Institute 2020
- Organizational Resilience as a Strategic Initiative Identifying & Implementing Strategies to Increase Resilience,
  - The International Consortium for Organizational Resilience, 2020
- "New" Misconduct: Challenges and Solutions for Investigating as We Move to a New Normal, I-Sight, 2020
- Respect in the Workplace Certification, Respect Group Inc., April 2019
- Analytics-Driven Financial Crime Investigations, I-Sight, 2019
- Trauma Sensitive Training, Power Yoga Canada, 2018
- · Respectful Workplace/Anti-Harassment, Public Service Alliance Canada (PSAC), 2018
- Representing Members With Mental Health Disabilities Course, Public Service Alliance Canada, (PSAC),
   2018
- Employment Equity Course, Public Service Alliance Canada (PSAC), 2018
- Grievance Handling, Public Service Alliance Canada (PSAC), 2018, Union of Justice Employees, 2022
- Workplace Violence In Federal Regulated Jurisdiction, Federal Public School, 2021
- These are courses within the Federal gov Workplace Violence Harassment Prevention (2022), Indigenous Initiatives 2022), Cultural & Diversity (2020), Intimate Partner Violence Assessment (2020), Gender Based Analysis (2018), Aboriginal Social History/Gladue (2018), Cognitive & Personality Disorders (2018),
- Resiliency Train The Trainer 2004
- Critical Incident Stress Management, 1999 current (recertified to maintain registration)

#### **INDIGENOUS / CULTURE TRAINING & EXPERIENCE**

- 2003 2023 Indigenous focus training provided by the Correctional Service of Canada, Bill 61, Turtle Island, Culture Awareness, Glaude, Aboriginal Social History, Inuit Cultural competency, Medicine Wheel and Shamanic Practices and Pathway to Reconciliation. (This included participating in cultural interactive activities).
- University Studies University of Manitoba Native Studies course as part of an Undergraduate degree.
- 1997 2015 Worked with Chief and Council, and Families on various reserves, such as Cold Lake First Nations, Kehewin Grand Council, Prince Albert Grand Council, Beardy's and Okemasis First Nation, Muskoday First Nation, James Smith Cree Nation, and Esquimalt First Nations. This occurred when I was employed with Alberta school divisions and government departments while living in British Columbia, Alberta, and Saskatchewan.
- I have experience with participating in Elder-led Parole Board Hearings and working with Elders.
- Having organized cultural events and recommended speakers, whereby I have participated in the Tobacco Offering Protocols.
- In allyship, building community capacity, and interconnected work-related activities, I have experience
  working with communities and the Friendship Centres in BC, AB, SK, and MB since the early 1990's, when
  I began university and volunteering.

- I incorporated Indigenous traditional ceremonies and practices when I worked in the schools and mental health in Alberta (talking stick, smudging, restorative circles, and storytelling. I have attended Pow-Wows in the past with extended family members and friends.
- Cited in a Odaake-Gaganoonidiwin Training Manual with Red Wolf Mediation related to Trauma Informed Mediator and Practice, by Red Wolf Mediation
- Facilitated a Culturally Focused Trauma Informed Resiliency Leadership session for a component of training led by Red Wolf Mediation for the Anduhyaun Emergency Shelter 2024

#### **QUALIFICATIONS IN ACTION**

2018 - Current

Affiliations: Conflict Specialist and Program Facilitator with the Canadian Cannabis Dispute Resolution Centre, CansultED (US), and Diversified Dispute Resolution Institute of Canada, Roster Mediator with Ontario Home Care, and Ontario Veterinarian College

- A trauma-informed, independent (neutral), third party with overall focus on reducing and resolving conflict and improving, maintaining, and restoring relations. Mediation focus is on the workplace, healthcare, private, public, and non-profit sector organizations, educational institutions, unions, and first responders.
- Workplace Investigator who specializes in conducting trauma-informed psychosocial investigations.
   Recognizing that participating in a workplace investigation has risks that may contribute negatively to the participant's mental health and secondary trauma to the department/office employees.
- Certified Workplace Analyst & Restoration Specialist (WFA) and a Psychological Health and Safety
  Advisor (PHSA) Competencies to provide trauma-informed workplace assessments and restorations.
  Workplace assessments include a variety of qualitative and quantitative tools to provide inclusive data
  to identify psychosocial hazards, gaps, and pain points, contributing to the immediate conflict as well as
  the root causes. Restoration includes restoring the workplace culture to whole, with the collaborative
  contribution of all employees and leaders.
- Workplace conflict management consultation and recommendations strive to align with the
  organizations' mission, values, and existing policies while integrating the identified organizational and
  operational resilient outcomes that have been gathered within the workplace assessment. Workplace
  assessments focus has been on the public and private sectors including government agencies, health
  care organizations, hospitality/franchise restaurants, construction, and commercial cleaning industry,
  inclusive of some international contracts.
- Design, facilitate, and provide training on various workshops that are tailored to the client's outcomes
  focusing on the topics of Trauma Informed Management, Solution Focused Conflict Resiliency,
  Resiliency, Emotional Intelligence, Policies and Programs, Supportive Middle Management and
  Leadership Development. Progressive experience related to harassment, discrimination, violence
  prevention, and human rights with cross-cultural communication and cultural competency.

Past Professional Competencies and positions include Case Management High-Risk Youth Worker, Clinical Social Worker, Parole Officer / Parole Officer Supervisor/Security Intelligence Officer/Clinical Social Worker /Veteran Affairs Case Manager / Behavioural Consultant / Intake Mental Health Clinician - commencing 1990

#### ADDITIONAL COURSES/TRAINING

Alternative Dispute Resolution & Negotiation Training, Anti Harassment Training, Advanced Critical Incidence Stress Debriefing, Lateral Violence, Resiliency Trainer, Ethics in Mediation, Representing and Advocating Against Racism, Employment Equity, Respectful Workplace and Anti-Harassment, Trauma Meditation Instructor, Accommodation, Return To Work, Therapeutic Crisis Intervention, Applied Suicide Intervention Skill Training (ASIST), Solution Focused Therapy and Cognitive Behavioural Theory, Mental Health First Aid, Intercultural Communication and Diversity for Professionals.

#### **AUTHORED BOOKS**

- Be A Success Maverick How Ordinary People Do It Different to Achieve Extraordinary Results Treena Reilkoff Co-Authored with Paul Fink
- Grief & Fatigue: Families & the Pandemic: Stories of Struggle and Hope Co-Authored with 106 international conflict resolution professionals, available in 12 languages.

# FACILITATED TAILORED WORKSHOPS & TRAINING – TOPICS: TRAUMA-INFORMED, RESILIENCY, CONFLICT, LEADERSHIP, PSYCHOLOGICAL SAFETY, NEURODIVERGENCE, INCLUSIVITY, AND RISK

- 2025 DEPARTMENT OF TRANSPORTATION
- 2025 ADR INSTITUTE OF ONTARIO
- 2024 ADR CANADA INSTITUTE 50TH ANNIVERSARY AGM AND CONFERENCE
- 2024 NEVADA SCHOOL ADMINISTRATORS
- 2024 MICHIGAN ADR LAW SOCIETY AGM
- 2024 ONTARIO PARKS LEADERS
- 2023 SHRM INDIANA HR ASSOCIATION
- 2023 RUSH BUSINESS EXECUTIVE GROUP (FLORIDA)
- 2023 GRAND CAYMAN HR (SOLE PROPRIETOR)
- 2023 MICHIGAN MEDIATORS ASSOCIATION AGM
- 2023 HERTZ COLLEGE (BRITISH COLUMBIA)
- 2023 CROSS CULTURAL LEARNER CENTRE (CCLC) AGENCY FOR NEWCOMERS RETREAT
- 2022- TRAUMA INFORMED FOR LAWYERS AND PARALEGALS (INTERNATIONAL VIA DURHAM COLLEGE WORLD CLASSROOM)
- 2022 AGM ADR INSTITUTE OF CANADA NATIONAL CONFERENCE
- 2022 INVISIBLE WOUNDS NATIONAL CONFERENCE FOR FIRST RESPONDERS (ONTARIO)
- 2022 UNION OF VETERAN AFFAIRS NATIONAL PRESIDENTS CONFERENCE
- 2021 UNION OF VETERAN AFFAIRS EXECUTIVE CONFERENCE
- 2021 RESILIENCY AND THE WORKPLACE via International Fairness Institute
- 2021 IDAHO MEDIATION CONFERENCE
- 2020, 2021, 2022 ADR Institute of Ontario TRAUMA INFORMED MEDIATORS & CONFLICT RESILIENCY
- 2020 RESILIENT LEADERSHIP Justice Department Canada, Treasury Board Communication Branch and Privy Council Secretariat